

Orr's Farm Market

Job Title:	Tractor Driver/ Guide		
Department/Group:	Farm Market		
Location:	Orr's Farm Market	Travel Required:	No
Level/Salary Range:	\$10.50/Hour	Position Type:	Part-Time/Seasonal
HR Contact:	Katy Orr-Dove	Date posted:	Spring 2020
Will Train Applicant(s):	Yes	Posting Expires:	December 31, 2020
Applications Accepted By:			
Fax or E-mail: (304) 263-1153 or info@orrsfarmmarket.com Subject Line: Tractor Driver Application 2020 Attention: HR Department		Mail: Katy Orr-Dove Orr's Farm Market P.O. Box 906 Martinsburg, WV 25402	
Job Description			
Role and Responsibilities			
Tractor Tasks:			
<ul style="list-style-type: none"> • Complete Pre-operational checklists • Operate Tractors full of guests for tours, festivals, and field trips • Drive in a safe and timely manner • Take field trip groups to the patches • Oversee that rules and safety precautions are followed by guests while in the patches 			
Customer Service:			
<ul style="list-style-type: none"> • Greets/Acknowledges Customers in a Friendly Manner • Makes Customers Feel Important Over Other Tasks • Balances Work that Needs Done with Customer Interactions • Willing to Go the Extra Mile for Customers • Learn About Orr's farm, crops, and history • Assist with Retail Duties when not on tractor 			
Produce Responsibilities:			
<ul style="list-style-type: none"> • Stay Current on Pick-Your-Own Status and Communicate Correctly to Customers • Check In and Put Away Produce and Other Orders 			
Other Tasks:			
<ul style="list-style-type: none"> • Working on Pumpkin Displays • Watering and refilling Mum Displays • Stocking the Produce Coolers 			
Qualifications and Education Requirements			
Tractor experience and good people skills are required. Must be reliable.			
Preferred Skills			
Excellent Driving Record and Free From Alcohol or Substance Abuse			
Reviewed By:		Date:	
Last Updated By:		Date/Time:	